

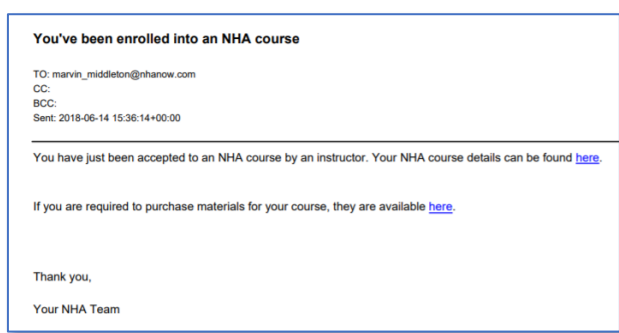


How to Access Online Study Materials

Through an Organization Course

Step 1: Wait until you receive your confirmation email of course enrollment

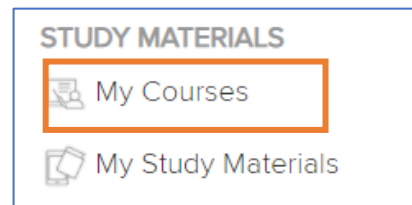
If you haven't yet created your NHA login, please reference [How To Create a Candidate Account](#)



Step 2: Log into your Candidate account at www.nhanow.com

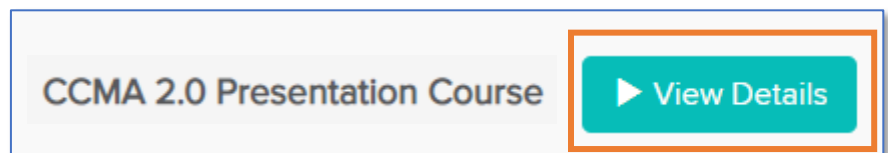


Step 3: Under Study Materials on the left-hand side select **My Courses**



Step 4: Locate the course title for the course you are enrolled in and select **View Details**

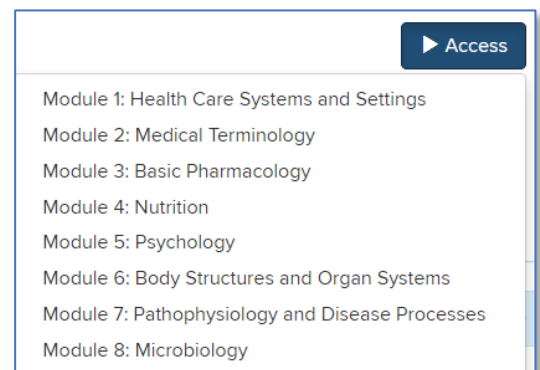
** Note: If nothing is visible, check the Organization listed on your home page*



Step 5: To access your **Study Guide**, select **Access** on the right-hand side

- If you have modules available to open, select the appropriate module

Your instructor may have locked specific modules until you are supposed to access them

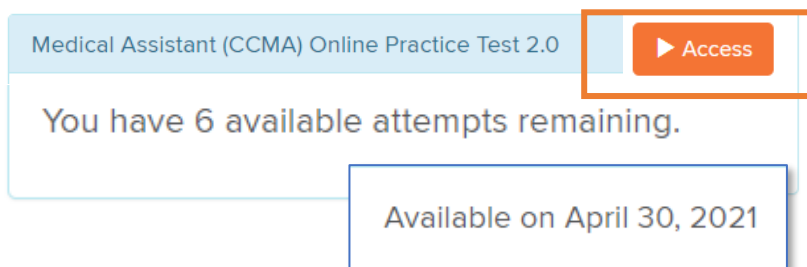


Step 6: It's best to take module quizzes after completing the learning module. To access select **Launch Quiz**



Step 7: To access your **Practice Tests**, scroll down and select **Access** on the right-hand side

- If your instructor has locked the practice tests, the availability date will be visible



Medical Assistant (CCMA) Online Practice Test 2.0

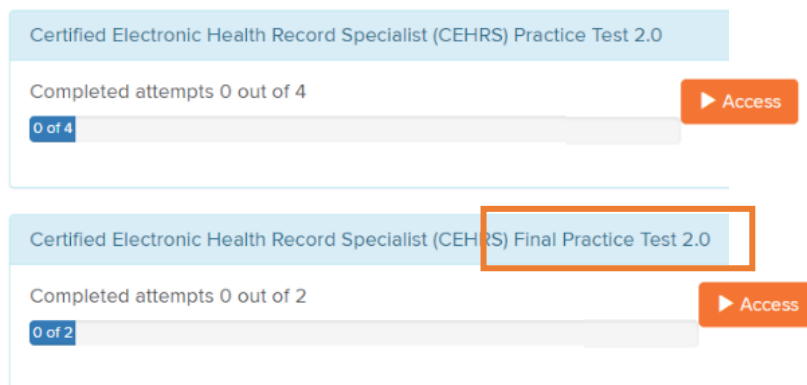
Access

You have 6 available attempts remaining.

Available on April 30, 2021

Step 8: If your options include a **Baseline** or **Final Practice Test**, please refer to your instructor when you should take that exam

*NHA recommends that between each practice test attempt, for you to review your scores and launch your **Focused Review**. For more on that see [How to use your Focused Review](#)



Certified Electronic Health Record Specialist (CEHRS) Practice Test 2.0

Completed attempts 0 out of 4

Access

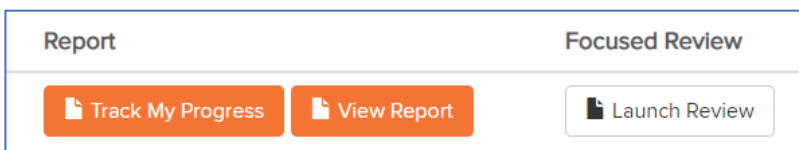
Certified Electronic Health Record Specialist (CEHRS) Final Practice Test 2.0

Completed attempts 0 out of 2

Access

Step 9: Reports for your time logged, quizzes completed, and practice test outcomes will be available to you through your orange **Reports** buttons

- If you see Track My Progress please refer to the how-to for [How to use Track My Progress](#)



Report

Track My Progress **View Report** **Launch Review**