

If you are uncertain if you are eligible to apply for any of NHA's Nationally Accredited Certification Exams, please refer to NHA's [Candidate Handbook](#) for details and descriptions

Step 1: To access your NHA account and claim your voucher, please log in to PTU

[Login / Account](#)

Step 2: Check your home page to be sure that your **organization** is listed correctly

Welcome Back, Your Name

Organization: My Organization

Step 3: Select **Apply for Your Exam** in the middle of the screen OR select the **Apply for Exam** on the left-hand side

[Enroll In Your Course](#)

[Apply For Your Exam](#)

[Find Out If You're Eligible To Test](#)

[Shop For Study Materials](#)

APPLICATIONS

[My Exam Applications](#)

[Apply for Exam](#)

[Exam Results](#)

Step 4: Select the certification type and re-confirm that your organization is listed correctly as Walmart Pharmacy Division

Choose an exam

Current Institution: Walmart Pharmacy Division [Update Institution](#)

[ExCPT Pharmacy Technician \(ExCPT\)](#)

Step 5: Notice the green timeline at the top of the screen - Your application will be complete when you reach **Finish**



Step 6: Read through the **Attestation** and if applicable, agree to the terms at the bottom of the page

If you cannot agree to the terms you may not be eligible to sit for the exam without further documentation

[Agree](#)

[Disagree](#)

Step 7: Your Application has 6 months from today's date to be scheduled and completed

- You will be able to schedule after your application has been approved

You are applying for the ExCPT.

Estimated eligibility:
Location: PSI testing center

You will receive an email from NHA when you can schedule your exam

Step 8: Answer **Prerequisite Questions** then depending on your program choose either

- Register for Another Exam
- Finalize Application

Prerequisite Questions

Have you completed high school or received a GED?

Yes
 No

 Register for Another Exam

Finalize Application

Step 8: When approved, follow the green banner to schedule your exam with PSI

You have an unscheduled application with PSI.
[Click here to schedule](#) 