

Step 1: Log into your administrative account at [NHANOW.com](https://nhanow.com)

Login / Account ▼

Step 2: Under the **Candidates** section in your left-hand navigation, select **View Exam Results**

CANDIDATES

Send Account Invites

View Exam Applications

View Exam Results

Certification Queue

Step 3: Individual candidate exam results will populate per candidate and per date

- You can filter this list by timeline or certification type
- Candidates with a passing score of **390 or higher** out of a possible 500 will have a certification number listed
- Any candidate missing a score reflects an exam that was scheduled but didn't occur

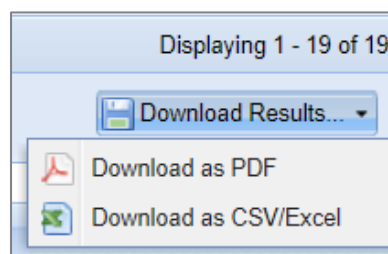
Individual Results

Start Date: End Date: Certification:

<input type="checkbox"/>	User Name	First Name	Last Name	Certification	Certification #	Exam Date	Score
<input type="checkbox"/>				CCMA		05/03/2018	414
<input type="checkbox"/>				CCMA		05/03/2018	407
<input type="checkbox"/>				CBCS		04/20/2018	376
<input type="checkbox"/>				CBCS		02/16/2018	
<input type="checkbox"/>				CBCS		10/20/2017	315
<input type="checkbox"/>				CCMA		08/17/2017	426
<input type="checkbox"/>				CMAA		08/11/2017	395
<input type="checkbox"/>				CCMA		08/08/2017	390
<input type="checkbox"/>				CCMA		06/27/2017	

**Note: If your program is using the Certification Queue for institution release, no certification number will be listed until the certification is approved by the institution.*

Step 4: To download an Excel spreadsheet or PDF of your selected candidates, choose the **Download Results** button in the bottom left-hand corner

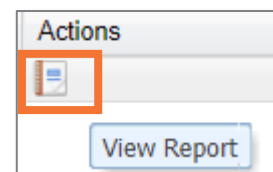


Step 5: If testing on-site, **Group Reports** are available per date by scrolling down this page

- Select the date from the drop-down and choose the **Actions** icon to view the group report

Group Results

Exam Date:	2018-05-03
Certification Type	2016-05-09
CCMA	2016-05-11
	2017-05-08
	2017-05-11
	2017-05-31
	2017-06-27



**There must be at least 2 candidates for the group report to load.*